



Financial information for international patients

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UZ Leuven also welcomes international patients.

As an international patient you need to follow a number of administrative procedures to plan a consultation, treatment or admission at UZ Leuven.

Also check uzleuven.be/international-patients.

REGISTER TO START THE PROCEDURE

Please complete the [international patient registration form](#) on the website uzleuven.be/international-patients if you want a consultation, treatment or admission at UZ Leuven.

The medical information is passed on to the UZ Leuven specialists for assessment.

If your consultation, treatment or admission can go ahead, you will receive notification.

YOU ARE AN EU CITIZEN?

After you have registered via the registration form, you will receive notification whether your consultation, treatment or admission can go ahead, and if so, when.

Have you received notification?

Make sure to ask your **medical insurance** to provide a **S2 document** or another **payment guarantee** for the expected period of **admission** or **treatment** as soon as possible.

Don't postpone to do this, because UZ Leuven needs the S2 document or another type of payment guarantee to make sure the admission or treatment can go ahead. Please send to:

- the CDO department
(mail to international.patients@uzleuven.be)
- as soon as possible and in any case at least 10 days in advance.

✓ **S2 document:** for the processing of the S2 document, UZ Leuven is obliged to follow Belgian legislation. This means that:

- the costs will be settled as much as possible with your medical insurance¹.
- In addition, you will also get an invoice for your personal share. You need to pay this invoice directly to UZ Leuven. Afterwards, you can claim from your medical insurance, depending on your contract.

If it concerns unplanned, urgent medical care, the European Health Insurance Card (EHIC) will be sufficient.

¹ This is organised with the intervention of the Belgian Health Insurance Fund.

- ✓ **Other payment guarantee:** Based on the payment guarantee, UZ Leuven will present the total invoice directly to your medical insurance.

Do you need a cost estimate or treatment plan?

Please directly contact the office of your attending doctor.

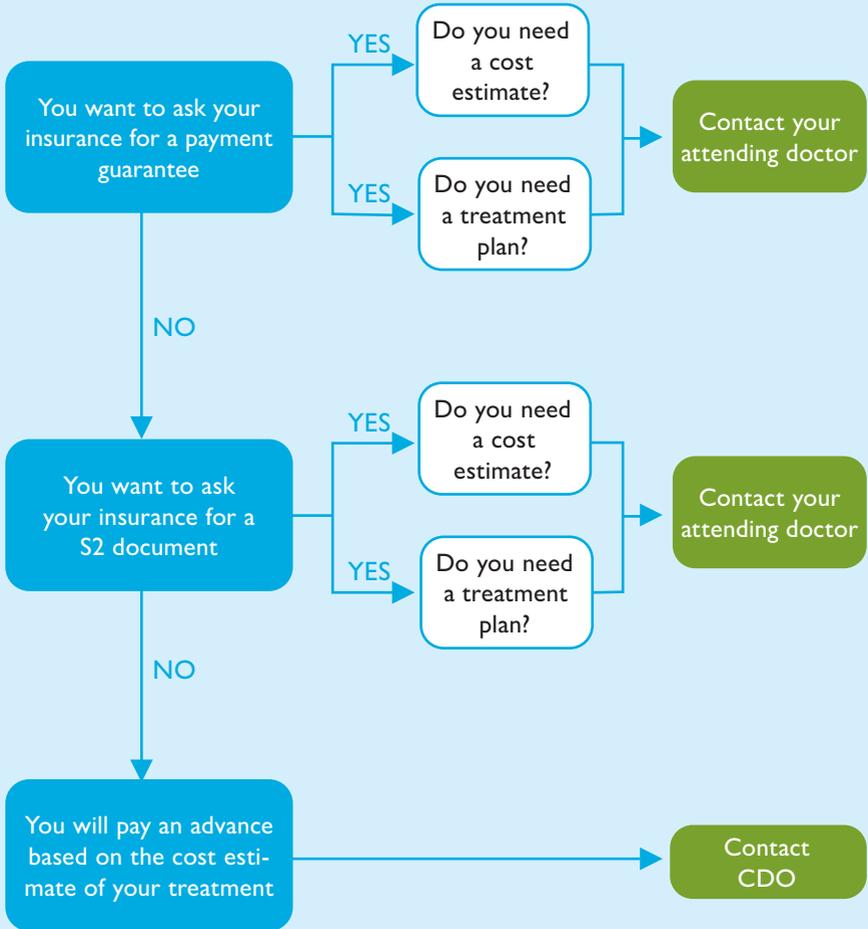
You are unable to obtain a S2 document or payment guarantee from your medical insurance?

Please contact the CDO department at UZ Leuven via e-mail international.patients@uzleuven.be or call 00 32 16 34 73 49.

Based on your cost estimate, we will ask you to pay an **advance**. In case of insufficient financial guarantees, the admission/treatment may be postponed – in consultation with the attending doctor.

For a **consultation** you will receive the invoice yourself, unless you provide the CDO department (international.patients@uzleuven.be) with an S2 document or another type of payment guarantee.

FLOW FOR EU CITIZENS



YOU ARE NOT AN EU CITIZEN?

After you have registered via the registration form, you will receive notification whether your consultation, treatment or admission can go ahead, and if so, when.

Prior to the first consultation

For a first consultation, we charge a fixed administrative cost of 350 euro (excluding VAT).

For this you will be sent an advance invoice. The advance paid will be deducted from the final invoice.

This flat rate covers the additional service and time investment by all non-medical departments involved.

Below you can read how to pay this advance.

There are no other formalities.

Prior to admission/treatment

Make sure to ask your **medical insurance** to provide a **payment guarantee** for the expected period of **admission or treatment** as soon as possible.

Don't postpone to do this, because UZ Leuven needs the payment guarantee to make sure the admission or treatment can go ahead.

Please send to:

- the CDO department
(mail to international.patients@uzleuven.be)
- as soon as possible and in any case at least 10 days in advance.

Based on the payment guarantee, UZ Leuven will present the total invoice directly to your medical insurance company.

In addition to the medical and accommodation costs, a one-off administrative cost of up to 1,000 euro (excluding VAT) will also be charged for admission.

Do you need a cost estimate or treatment plan?

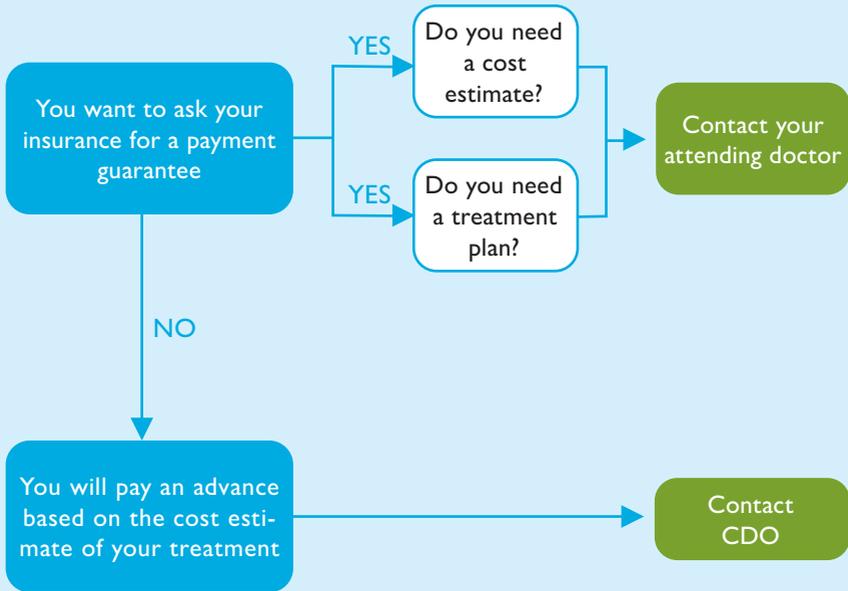
Please directly contact the office of your attending doctor.

You are unable to obtain a payment guarantee from your medical insurance?

Please contact the CDO department at UZ Leuven, via e-mail international.patients@uzleuven.be or call 00 32 16 34 73 49.

Based on your cost estimate, we will ask you to pay an **advance**. In case of insufficient financial guarantees, the admission/treatment may be postponed – in consultation with the attending doctor.

FLOW FOR NON-EU CITIZENS



ROOM CHOICE AND INVOICE

The choice of room (single or a shared room) can have a big impact on your invoice. In case of a single room, room and fee supplements will be charged. Please make enquiries with your insurance to make sure these supplements are covered.

HOW DO YOU PAY AN ADVANCE?

Via bank transfer.

Ask your banker to send the international payment via SWIFT to:

Beneficiary:

UNIVERSITAIRE ZIEKENHUIZEN LEUVEN
HERESTRAAT, 49
3000 LEUVEN
BELGIUM

BIC (Bank Identifier Code/Swift): KREDBEBB

IBAN (International Bank Account Number): BE43 4320 0172 2101

Bank Domiciliation:

KBC BANK
BRUSSESESTEENWEG 100
3000 LEUVEN
BELGIUM

This information is mandatory and has to be used exactly as indicated.

Exceptionally, payment is also possible at the UZ Leuven cash register:

- ✓ with a debit or credit card (Mastercard, Visa or American Express)
- ✓ a maximum of 10% of the total invoice in cash with a legally determined maximum of 3,000 euro.

Location and opening times of the UZ Leuven cash register via uzleuven.be/kassa

We do not accept cheques!

DO YOU NEED A VISA TO ENTER BELGIUM?

Make enquiries with your embassy about the necessary formalities.
Make sure you allow sufficient time to organise the visa.

DO YOU NEED MORE INFORMATION?

- Surf to uzleuven.be/international-patients
- **Contact the CDO department:**
international.patients@uzleuven.be
00 32 16 34 73 49

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Duplication of this text and these illustrations shall always be subject to prior approval from the UZ Leuven Communications Department.

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Consult your medical record
via nexuzhealth.com
or download the app

